

# GREATER SASKATOON CATHOLIC SCHOOLS FOUNDATION INC.

## 2018- 2019 RESOURCE APPLICATION GUIDELINES

### INFORMATION FOR APPLICANTS

#### OVERVIEW

##### Goal

The Greater Saskatoon Catholic Schools Foundation Inc. was established to provide on-going funding and support for initiatives leading to educational excellence, spiritual growth and enhanced learning opportunities in Greater Saskatoon Catholic Schools.

##### Objective

The objective of the Foundation is to support special projects and/or activities in Catholic Schools served by the Greater Saskatoon Catholic Schools which meet the program and charitable activities of the Foundation.

##### Community Involvement

The Foundation will consider requests which indicate clearly that the **school community is involved financially.**

**The Foundation may offer up to 80% of the cost of an activity or project to a maximum as indicated on enrollment table on the cover page. Partner funding must account for 20% of the cost of an activity and the funding source must be indicated on the Grant Application.**

#### FUNDING GUIDELINES

1. Application for resources will be considered by the Board of Directors once during each school year at a meeting of the Foundation Board in November.
2. Each school/parent group is invited to submit one application per school. An application may contain more than one project. (Each project is to be identified separately) Awards will reflect funds available for distribution.
3. Successful awards will be disbursed no later than December. The recipient must use approved funds by November 1, 2019 unless otherwise approved by the Foundation Board. Awards not used during the allocated time period **must** be returned to the Foundation.
4. Applicants **must demonstrate that each project is being funded in part by groups other than the Greater Saskatoon Catholic Schools Foundation Inc. (i.e. parent group, SRC).**
5. Applications must be made through the school where the project will be carried out and be endorsed by the principal except as per #6.
6. The Director and Superintendents/Coordinators may apply for division-wide programs which are within the mandate of the Foundation.

7. The decision of the Foundation Board of Directors is final.
  8. The Foundation Board reserves the right to use any project funded in its advertising or media programs.
  9. **Awards will not be made toward capital costs, technology, travel subsidies for students\* or teachers, playground equipment, or educational products or services normally supplied by the Catholic Board of Education.**
    - \* **The only exception will be for buses used by classes to attend masses or visit various churches in Saskatoon or the school's home community.**
  10. **Awards will not be made toward nutrition breaks or meals for seminars, special school events or retreats.**
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## **Charitable Activities Priorities**

**Project Categories: One or more projects from A, B, or C may be proposed.**

### **A. Initiatives Promoting Spiritual Growth**

To fund school-based learning experiences designed to promote the spiritual growth of students. These could include projects in support of Christian values and lifestyles, retreats and vocational awareness experiences for students, programs to enhance awareness of the Byzantine Rite and Latin Rite, opportunities to enrich chaplaincy services to students and other similar projects.

### **B. Initiatives to Enhance Student Leadership, Social Justice, and Stewardship**

To fund initiatives which develop strong leadership and stewardship skills in students and which foster a commitment to help those in greatest need in our school communities especially the elderly.

### **C. Innovative Educational Ideas in a Catholic School**

To provide seed money for the development of new or innovative ideas which promote quality Catholic education. (Not meant to replace curricular products or services normally provided by the Board of Education)

### **D. Special Circumstance**

Special circumstance applications may be considered from time to time at the discretion of the Board of Directors of the Foundation.

## ROSARY CLUBS

Rosary Clubs are **separate** from other school-based projects and will be applied for and funded separately. That is, funding for Rosary Clubs is not included in the maximum amount of grants awarded to schools.

### FUNDING GUIDELINES

1. Application for resources will be considered by the Board of Directors once during each school year at a meeting of the Foundation Board in November. Funding may be applied for (but not limited to) purchasing rosaries, materials for making rosaries, prayer guides, and audio/visual resources.
2. Each school/parent group is invited to submit one application per school. The total request of the application for a Rosary Club **cannot exceed \$300**. Awards will reflect funds available for distribution.
3. Applicants **must demonstrate that each project is being funded a minimum of 20% by groups other than the Greater Saskatoon Catholic Schools Foundation Inc. (i.e. parent group, SRC).**
4. Successful awards will be disbursed no later than January. The recipient must use approved funds by November 1, 2019 unless otherwise approved by the Foundation Board. Awards not used during the allotted time period must be returned to the Foundation.
5. Applications must be made through the school where the project will be carried out and be endorsed by the principal.
6. The decision of the Foundation Board of Directors is final.
7. The Foundation Board reserves the right to use any project funded in its advertising or media programs.
8. **Awards will not be made toward nutrition breaks or meals for Rosary Clubs.**

**Note: The Foundation requires a brief written evaluation and financial report of each project within 30 days of its completion. Not completing this evaluation will result in grants being withheld in the next year.**